**Policy Title:** Board of Health Position Statements  
**Program Area:** Board of Health Governance

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**Revision History**

**Approved by:** Peoria County Board of Health

**Purpose:** To establish a policy to establish a process in which the Peoria County Board of Health can address issues that affect the public health within Peoria County.

**Scope:** The policy focuses primarily on Board of Health members and senior management staff of Peoria City/County Health Department.

**Background:** Within the Illinois Complied Statues (ILCS) 55/5-20 and 55/5-25 the role and scope of local Boards of Health is to ensure the enforcement and observation of rules and regulations that preserve the health of its jurisdiction.

To assist in providing clear guidance within the community, the Board of Health can issue position statements that align with providing public health services and supporting community health priorities.

The goal of the policy is to create a process for determining issues and response that promote public health as well as the credibility of the Board.

**Definitions:**

**Implementation**

I. Any member of the Board of Health, the Medical Director, and the Public Health Administrator of Peoria City/County Health Department may introduce and present an issue for consideration. Issues to be discussed shall be placed on the Board’s agenda in accordance with all applicable laws and regulations pertaining to public meetings.

II. The Board shall consider the following criteria when deciding whether to develop a position statement on any issue:

   A. Public Health Impact; includes the prevalence and severity on the health of the population at large.

   B. Feasibility; likelihood
C. Relevance; the impact the issue has on Peoria County, the support of the health department’s Strategic Plan, the services provided by the health department and the impact on Community Health Improvement Plan

D. Scientifically/Evidence-base; Data and other information from reliable sources support the need for the position statement.

III. Board action must have a majority vote of a quorum present. The position statements should demonstrate the unified voice on the importance of the public health issue.

IV. Once a policy statement has been approved by the Board of Health it can be utilized to address various health issues.

V. Positions statements shall be reviewed at least every three years to consider continuing the position, archiving the position, or rescinding the statement.

VI. This policy shall be reviewed every 5 years.

VII. Position Statements adopted by the Board of Health are public documents. PCCHD shall ensure that statements are posted on our website for distribution.